



# King's Academy Christian School

“Education in the Presence of God”

A University-Model School®

## Application for Employment

Revised 7-1-2010

King's Academy Christian School (KACS) is an equal opportunity employer and considers all candidates for employment equally regardless of race, color, national origin, sex, age or handicap. Because of its status as a religious entity, KACS may consider the candidate's religious affiliation in its employment decisions, consistent with state and federal law.

PLEASE PRINT

### APPLICANT'S CONTACT INFORMATION

Full Name \_\_\_\_\_ Application Date \_\_\_\_\_

Present Address \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Best time to contact you \_\_\_\_\_

### POSITION INFORMATION

Position desired \_\_\_\_\_

Date available to start \_\_\_\_\_ Desired Salary \_\_\_\_\_

Are you currently employed? \_\_\_\_\_ If yes, may we inquire your present employer? \_\_\_\_\_

How did you hear about King's Academy Christian School? \_\_\_\_\_

### EDUCATIONAL / PROFESSIONAL QUALIFICATIONS

Name used on school records \_\_\_\_\_

Type of School	Name & Address of School	Degree	Major Subject	Minor Subject
High School				
Graduate School				
Tech., Business, or Other				

Please list any specific study or research work, teaching certificates, etc. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

King's Academy Christian School

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**EMPLOYMENT HISTORY**

Start with your present or most recent position.

Name of Present or Last Employer			
Address	City	State	Zip
Starting Date	End Date	Job title	
Weekly / Monthly Starting Salary	Final Salary	May we contact your supervisor?	
Name of Supervisor		Title	Phone
Description of work			
Reason for leaving			
Reference checked ____/____/____		OFFICE USE ONLY	

Name of Present or Last Employer			
Address	City	State	Zip
Starting Date	End Date	Job title	
Weekly / Monthly Starting Salary	Final Salary	May we contact your supervisor?	
Name of Supervisor		Title	Phone
Description of work			
Reason for leaving			
Reference checked ____/____/____		OFFICE USE ONLY	

Name of Present or Last Employer			
Address	City	State	Zip
Starting Date	End Date	Job title	
Weekly / Monthly Starting Salary	Final Salary	May we contact your supervisor?	
Name of Supervisor		Title	Phone
Description of work			
Reason for leaving			
Reference checked ____/____/____		OFFICE USE ONLY	

**PROFESSIONAL ORGANIZATIONS AND ACTIVITIES**

List any conferences or seminars that you have led or participated in \_\_\_\_\_

\_\_\_\_\_

List any books or articles you have read recently that helped you grow professionally \_\_\_\_\_

\_\_\_\_\_

Describe how evaluations have been helpful to you \_\_\_\_\_

\_\_\_\_\_

List any areas you have been or are currently involved in that might benefit KACS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SERVICE RECORD**

Branch \_\_\_\_\_ Rank \_\_\_\_\_ Discharge Date \_\_\_\_\_

Branch \_\_\_\_\_ Rank \_\_\_\_\_ Discharge Date \_\_\_\_\_

**PERSONAL REFERENCES**

Give references that are qualified to speak of your spiritual experience, Christian service, and character. *Do not list family members or relatives for references.*

Name	Complete address	Phone number	Relation/Position

**OFFICE USE ONLY**

**CHURCH MEMBERSHIP**

Name of the church \_\_\_\_\_

Pastors Name \_\_\_\_\_

Are you a member \_\_\_\_\_ Number of years \_\_\_\_\_

**MARITAL**

Being a Christian role model in all aspects of life is a major requirement for this position. The Bible is our standard for marriage and sexual conduct. It is an occupational requirement for staff to live by those standards. Please indicate your current marital status:

Single: \_\_\_\_\_ Engaged: \_\_\_\_\_ Married: \_\_\_\_\_ Separated: \_\_\_\_\_  
Divorced: \_\_\_\_\_ Re-married: \_\_\_\_\_ Widow(er): \_\_\_\_\_

Please attach explanation if divorced or remarried.

Spouse's name \_\_\_\_\_ Years married \_\_\_\_\_

Occupation \_\_\_\_\_

**PERSONAL**

Have you ever been charged in civil or criminal proceedings with improprieties regarding children?

Yes \_\_\_ No \_\_\_

Have you ever entered a court plea of guilty, a court plea of "no contest" or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense?

Yes \_\_\_ No \_\_\_

**JOB FUNCTIONS**

You have read the job description and essential functions for this position. Is there any reason why you might be unable to perform the duties and responsibilities of the position for which you are applying?

Yes \_\_\_ No \_\_\_ If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

If you answered "yes" to above question, is there anything that the school can do to reasonably accommodate your needs so that you would be qualified to perform the duties and responsibilities of this position? \_\_\_\_\_

\_\_\_\_\_

If you are offered a position, will you be able to verify that you are legally permitted to be employed in the United States? Yes \_\_\_ No \_\_\_ If No, please explain: \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of the crime of moral turpitude? Yes \_\_\_ No \_\_\_ If yes, please explain:

\_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_ If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Can you work the hours required for the job? Yes \_\_\_ No \_\_\_ If no, please explain: \_\_\_\_\_

\_\_\_\_\_

Do you have any complaints filed with the credentialing organization of any states? \_\_\_ If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

**PERSONAL PHILOSOPHY**

Please answer the following questions on a separate paper:

- a. Why do you want to teach in a Christian school, and specifically at King's Academy Christian School?
- b. Comment on the mission statement of King's Academy Christian School.
- c. What does teaching from a Christian world view mean to you?
- d. Describe your teaching style and how you motivate students to learn.
- e. What is your philosophy of discipline?
- f. What are your greatest strengths and your greatest weaknesses in this area you are applying for?

**STATEMENT OF FAITH**

*In your own handwriting* on a separate sheet, briefly share your Christian testimony.

Bible - Do you believe the Bible to be the only inspired and infallible Word of God, our final authority of faith, truth, and conduct? \_\_\_\_\_

We live in a pluralistic society with many conflicting beliefs and values. As a teacher you may be asked specific questions about controversial issues by your students. Your answers will come from your personal convictions. We need to know the views of those that would be **Christian role models** for our children. Please share your personal convictions as a Christian toward:

Wine, beer, and other alcoholic beverages \_\_\_\_\_

Smoking and chewing tobacco \_\_\_\_\_

Illegal drugs \_\_\_\_\_

Entertaining (music / dancing) \_\_\_\_\_

Pre-marital sex \_\_\_\_\_

Divorce and remarriage \_\_\_\_\_

Abortion \_\_\_\_\_

Homosexuality \_\_\_\_\_

Personal debt \_\_\_\_\_

Gossip \_\_\_\_\_

Lying \_\_\_\_\_

Cheating \_\_\_\_\_

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**DECLARATION OF MORAL INTEGRITY**

As an applicant for employment or for a volunteer position with unsupervised access to children at King's Academy Christian School of Tyler, and its ministries, I recognize, understand, and agree to live by the moral standards of the school.

I further declare that with regard to my personal moral character and conduct, I will not engage in inappropriate conduct, including, but not limited to, such behaviors as the following: adult heterosexual activity outside of marriage commitment; homosexual or lesbian inclinations or actions; or sexual abuse or improprieties toward minors as defined by Scripture and state law; or any activity that would undermine my position as a Christian role model for children.

I do declare that the above statement is factual and true. By affixing my signature, I declare that I meet the moral integrity standards and Christian role model lifestyle requirements of King's Academy Christian School. Permission is hereby granted KACS to obtain verification of the statements made herein and to obtain employment references.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Authorization to Release Reference Information and Perform Background Check**

I have applied for a position as a/an \_\_\_\_\_ with King's Academy Christian School. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary sources, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performances reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release King's Academy Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigations or disclosure.

I waive the right to ever personally view any references given to King's Academy Christian School.

In consideration of my application for employment, volunteer activities, or contractual relationship, I hereby authorize King's Academy Christian School and its designated agents and representatives to obtain a report for employment purposes. I agree that this report may include some or all of the following: Criminal Background Records, Sex Offender Registry Information, Address/ Personal Identity Verification, Terrorist Database information. I understand that before I am denied consideration for future or continued employment, volunteerism or a contractual relationship based on the investigative results, I will receive a copy of the report and can address or dispute these findings within three (3) business days. Information obtained will remain confidential and be available only to those performing the background investigation or making employment decisions.

